

Association work in Austria

In order to **FOUND AN ASSOCIATION** in Austria, you need:

- at least two people who agree on:
 - the name of the association
 - the purposes and activities of the association and how funds are raised
 - the rules for the members and the appointed official representatives
- rules and regulations (*Vereinsstatuten*) written in German
- if applicable nominations for an association board (*Leitungsorgan* or *Vorstand*).

Once all these steps have been taken, the association has been formally constituted (*errichtet*) according to Austrian law.

After the association has been constituted, this must be reported (*angezeigt*) to the competent Associations Authority (for example the Provincial Police Headquarters in Graz) within **four weeks**.

In order to **RUN AN ASSOCIATION**, the following things need to be done:

- a **general meeting for members of the association** (*Mitgliederversammlung*) must be held by the association board at least every five years.
- a **simple income and expenditure report** (*Einnahmen-Ausgabe-Rechnung*) including a statement of assets and liabilities (accounting) must be created.

The association board is obliged to:

- keep records of the association's income and expenditure.
- compile the income and expenditure report, including the statement of assets and liabilities, within five months at the end of the financial year.

The auditors of the association must:

- check if the accounts are correct within four months of receiving the income and expenditure report.

You can find detailed information about individual points in the **brochure entitled “Kulturverein gründen und betreiben” (Founding and running a cultural association)** available via the following link:
<https://igkulturwien.net/kis/kulturverein-gruenden-und-betreiben>
(website only available in German)

Do you want to found an association?

We are happy to help!
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You can also find more information in English provided by the Austrian government about founding and running an association in Austria by clicking on the following link:
<https://tinyurl.com/FoundingAssociation>