# **DIGITALES A**MT

All your bureaucratic needs fulfilled in a single app

# WHAT IS THE APP "DIGITALES AMT"?

"Digitales Amt" (Digital Public Administration) was created to make it easier to contact government agencies and access their services. After activating your ID Austria once, you can use the app to access a range of government agency services safely and easily from your phone.

To learn more about ID Austria, scan the QR-Code to the right:

# WHO CAN USE THIS SERVICE?

In general, the app can be accessed by everyone with an ID Austria or EU Login. This includes citizens of other EU member states, not only Austrian citizens.

## WHICH SERVICES ARE INCLUDED IN THE APP?

The services accessible via the app allow you to:

- > Register a change in primary residence
- Sign documents
- > Apply for documents from the Bureau of Vital Statistics (Standesamt)
- Get information about pregnancy and childbirth as well as a personal checklist with important steps, such as registering the baby ("Digitaler Babypoint")
- > File a copy of a passport and set a reminder to renew it
- Request a voting card (For this, you need to be allowed to vote and your municipality must participate in the service.)

## WHAT ELSE CAN YOU DO WITH THE APP?

The app is connected to several other online services, such as:

- > justizonline.gv.at (judiciary portal with information and services)
- <u>finanzonline.gv.at</u> (portal of the Federal Ministry of Finance)
- > FinanzOnline [+] (the app version of the finance portal)
- meinesv.at (social security platform)
- Transparency Platform Austria
- Business Service Portal







# How CAN YOU SIGN IN?

### Step by step instructions:

#### Download the app:





Step 1: Open the "Digitales Amt" app.

Step 2: Click on the "Anmelden" (log in) icon in the menu bar at the bottom.

Step 3: Click on "Anmelden" (log in).

Step 4: Choose the log in option "Anmelden mit ID Austria" (log in with ID Austria).

For security reasons, you need a second device (e.g. laptop) to complete the following steps.

Step 5: On your second device, go to the website <u>https://oesterreich.gv.at/digitalesamt</u>.

Step 6: Click on "Jetzt starten" (start now).

Step 7: Log in with your username, phone number and your chosen password by clicking on "Identifizieren" (identify).

Step 8: You will receive a TAN code via SMS on your smartphone shortly. Enter this sixdigit TAN code on your second device.

9: Click on "Signieren" (sign).

To complete the following steps, use the "Digitales Amt" app on your smartphone again.

Step 10: Now click "Jetzt QR-Code einscannen" (scan QR code now) in the app.

Step 11: Grant the app access to fingerprint recognition or facial/iris recognition.

Step 12: Identify yourself using fingerprint recognition or facial/iris recognition.

Step 13: Grant the app access to your camera.

Step 14: Scan the QR code shown on the screen of your second device. Alternatively, you can use the activation key.

Step 15: Enter your signature password.

Step 16: Click on "Weiter" (next).

Step 17: Sign the signature request by clicking on "Signieren und abschicken" (sign and submit).

Step 18: Confirm your identity using fingerprint recognition or facial/iris recognition.

Step 19: Finally, allow the app to send notifications to inform you about missing signatures and important information.

This process only needs to be done once. Afterwards, you can use either fingerprint recognition or facial/iris recognition to log in.

Congratulations, you have successfully linked your ID Austria with the "Digitales Amt" app. From now on you can access digital administrative services with your phone whenever and wherever you want.

